

Program-level Assessment Committee (PAC)
October 24, 2019 Meeting Minutes

Attended by: Paul Mixon, Melodie Philhours, Summer DeProw, Mary Elizabeth Spence, David Harding, Dinah Tetteh, Shelley Gipson, Marika Kyriakos, Stacy Walz, Christopher Peters, Kevin Hennings

- I. September 19, 2019 meeting minutes – A formatting error was noted to be corrected. Shelley Gipson moved to approve. Stacy Walz seconded. All approved.
- II. Subcommittee reports
 - a. Peer review – Mary Elizabeth Spence reported on the Peer Review Subcommittee’s agenda, goals, and prospective schedule.
 - b. Grant – Kevin Hennings presented the Grant Subcommittee report, noting the grant recipients, amounts, and pending applications.
 - c. Learn@State – Summer DeProw informed the committee that Learn@State would be held on March 4, 2020 and that Dr. Simons had asked that we collaborate to include teaching and learning in the conference. The committee was asked to think about ideas for the conference and speakers.
- III. Comprehensive assessment and effectiveness discussion – The committee discussed strategies for comprehensive assessment and effectiveness as well as strategies to encourage faculty to do assessment.
- IV. GEC update – David Harding updated the committee on the recent efforts of the General Education Committee in reexamining the university’s general education curriculum.
- V. Strategic planning discussion – Summer DeProw opened the floor for comments or questions regarding the strategic planning process.

Important Dates

Assessment Reporting—October 15, 2019:

- Complete 2018-19 action plans
- Provide 2017-18 Status report
- Check outcome rotation—Did your programs assess all outcomes within four years beginning 2015-16 through 2018-19? If yes, great—Start cycle over again. If no, assess outcomes that have not been addressed in the last four years.
- Update programs’ curriculum maps
- Start collecting the 2019-20 data

Learn@State

- Abstracts due February 10, 2020
- March 4, 2020

Grant Applications

- October 4, 2019
- January 31, 2020